



# Locktoberfest Fort Edward

Vendors' Application October 14, 2023

## Farmers- Artisans- Food Vendors- Brewers- Distillers- Wine & Cider Producers

Be a part of LOCKTOBERFEST! Come celebrate the past, present, and future of the Champlain Canal. Be a part of the local products that make our corner of New York State so special! Come see our renovated nineteenth century Canal Street Marketplace in Fort Edward from 12:00 Noon- 5:00 pm on Saturday, October 14, 2023.

Company Name \_\_\_\_\_ Main Contact Person \_\_\_\_\_

Phone Number \_\_\_\_\_ Email Address \_\_\_\_\_

Please circle one:

<b>FOOD VENDOR</b>	<b>FARM VENDOR</b>	<b>CRAFTER/ARTIST</b>	<b>Other</b> _____
\$ 20	\$ 15	\$ 20	\$20

A brief description of your products:

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(Initial Name if you agree) \_\_\_\_\_ Yes, I will have my booth completely set up by 11:30 am.

**Please check one.**

\_\_\_\_\_ I prefer to be an inside vendor.

\_\_\_\_\_ I prefer to be an outside Vendor.

*Please note, final vendor placement is at the discretion of the market manager based on market needs.*



**LOCKTOBERFEST**  
**Canal Street Marketplace**  
**October 14, 2023**  
**Vendor Hold Harmless/Insurance Agreement**

The Vendor agrees to maintain in full force a policy of comprehensive general liability insurance policy under which the Village of Fort Edward is named as additional insured, and under which the insurer agrees to indemnify and hold the Village of Fort Edward harmless from and against all costs, expense, including reasonable attorney's fees, and/or liability arising out of or based upon any and all claims, accidents, injuries and damages arising out of the Vendor's negligent or improper acts in the operation at the above mentioned event(s).

The Vendor also agrees to indemnify and save harmless the Village of Fort Edward from and against all claims of whatever nature arising from, or claimed to have arisen from, any action, omission or negligence of the Vendor, or arising from any accident, injury or damage whatsoever caused to any person or property arising out of the Vendor's negligent or improper acts in the operation at the following listed events. The Vendor agrees to name the Village of Fort Edward as additional insured, and to provide a valid certificate of insurance with a liability limit of at least \$1,000,000 per occurrence.

This form becomes part of the Certificate of Insurance to which it is/will be attached. The undersigned further certifies that he/she is the responsible person and he/she is authorized to (1) Execute on behalf of the above company and (2) Accept legal process on behalf of the above business. Vendor is responsible for all monies collected from the sale of Vendor's goods. The Village of Fort Edward is in no way responsible for any lost or stolen monies or items.

**CERTIFICATE HOLDERS MUST INCLUDE: Village of Fort Edward, 118 Broadway, PO Box 345, Fort Edward, New York 12828** as additional insured on one certificate of insurance.

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Vendor Signature

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Date

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Print Name

**Please fill out this form completely, and send it to [Locktoberfestfortedward@gmail.com](mailto:Locktoberfestfortedward@gmail.com). If you do not have a scanner, please fill out the form, snap a photo with your camera, and email it to the above email address. You can also mail your application to the Canal street Marketplace, PO Box 86, Fort Edward, NY 12828 Attention: LOCKTOBERFEST. Sorry, we are not accepting phone calls at this time. Please note this is just an application, do not send any payment. Payment and Certificate of Insurance will be due upon acceptance. Your application will be reviewed and considered by the Locktoberfest Committee. Unfortunately, because of limitations we may not be able to accept every vendor request we receive. All vendors will be notified of their acceptance status. All questions and applications can be sent to [Locktoberfestfortedward@gmail.com](mailto:Locktoberfestfortedward@gmail.com).**

**All applications must be filled out completely and submitted no later than: 10/13/2023.**